



Rosary High School, Badlapur

Yadav Nagar, Ulhas Nadi Bridge, Badlapur Gaon Road, Badlapur West. 421503 |

CBSE Affiliation No. 1131242 | School Code. 31229 | www.rosaryedu.org.in

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STUDENT COUNCIL FORMATION POLICY

1. PREAMBLE

The Student Council is a platform to nurture leadership, responsibility, and student voice within the school. It aims to develop confident, disciplined, and ethical student leaders who contribute positively to the school environment.

This policy ensures a **fair, transparent, and competency-based selection process** aligned with the school's discipline and leadership framework.

2. OBJECTIVES

- To develop leadership qualities among students
 - To promote responsibility, discipline, and teamwork
 - To encourage student participation in school governance
 - To build communication, decision-making, and problem-solving skills
 - To create role models for the student community
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3. POSITIONS IN THE STUDENT COUNCIL

- Head Boy
 - Head Girl
 - House Captains (from Class 9)
 - Vice Captains (optional, if applicable)
 - Other council members (as decided by school)
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4. ELIGIBILITY CRITERIA

Students must:

- Demonstrate **consistent discipline and good conduct**
 - Maintain **minimum 85% attendance**
 - Show **leadership potential and responsibility**
 - Have **active participation** in academic and co-curricular activities
 - Have **no serious disciplinary record**
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5. SELECTION PROCESS

Stage 1: Nomination

- Students submit self-nomination through a **Google Form**
 - Includes statement of purpose and personal details
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Stage 2: Written Assessment

- Objective: Assess knowledge of:
 - School rules and policies

- Discipline system
 - Leadership responsibilities
 - Format: MCQs + short answers
 - Focus: Awareness, reasoning, and decision-making
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Stage 3: Portfolio Submission

Students submit a portfolio including:

- Academic achievements
 - Co-curricular participation
 - Leadership experiences
 - Certificates and recognitions
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Stage 4: Interview

- Conducted by School Heads / Panel
 - Evaluates:
 - Communication skills
 - Leadership vision
 - Problem-solving ability
 - Confidence and attitude
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Stage 5: Shortlisting of Candidates

- Based on combined performance in:
 - Written test
 - Portfolio
 - Interview

Stage 6: Campaigning

- Selected candidates may campaign ethically
- Allowed activities:
 - Speeches
 - Posters
 - Class interaction
- Strictly prohibited:
 - Negative campaigning
 - Misuse of influence

Stage 7: Election

- Voting conducted democratically
- Voting Rights reserved for only class 6 to 10
- Supervised by teachers
- Ensures fairness and transparency

Stage 8: Result Declaration

- Final council members are declared officially

Stage 9: Investiture Ceremony

- Formal induction of council members
- Oath-taking ceremony
- Badge and sash distribution

6. CODE OF CONDUCT FOR CANDIDATES

Candidates must:

- Maintain discipline and respectful behaviour
- Follow all school rules during the process
- Promote positive and ethical campaigning
- Demonstrate integrity and honesty

Violation may lead to **disqualification**.

7. ROLE & RESPONSIBILITIES OF STUDENT COUNCIL

- Act as role models for discipline and behaviour
 - Support teachers in maintaining school order
 - Represent student concerns responsibly
 - Promote inclusiveness, respect, and teamwork
 - Assist in organizing school activities and events
 - Uphold anti-bullying and safety policies
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8. BREACH OF DISCIPLINARY ACTION

- Any misuse of authority will result in:
 - Warning → Removal from position → Disciplinary action
 - Council members are expected to maintain **higher standards of conduct**
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9. MONITORING & REVIEW

- Performance of council members will be reviewed periodically
 - Feedback from teachers and students will be considered
 - Positions may be revoked in case of misconduct
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10. SCHOOL'S COMMITMENT

The school ensures:

- Fair and unbiased selection
 - Equal opportunity for all eligible students
 - Transparent and structured process
 - Leadership development and mentoring
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11. CONCLUSION

The Student Council is not a position of power but a **responsibility of service**, where students learn to lead with integrity, empathy, and accountability.

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Approved By: School Managing Committee